



# Ohio Respiratory Care Board

77 South High Street, 16<sup>th</sup> Floor \* Columbus, Ohio 43215-6108 \* (614)752-9218 \* Fax (614)728-8691

## MEETING AGENDA

December 4, 2013

**Place:** The Vern Riffe Center for Government and the Arts  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215  
Meeting Room – 31<sup>st</sup> Floor, Board Room

### AGENDA

**10:00 a.m. – 11:30 a.m.**

#### **Committee Meetings**

Scope of Practice Committee  
10:00 a.m. to 10:30 a.m.  
Meeting Room – 31<sup>st</sup>

#### **Scope of Practice Committee – Board Room, 31<sup>st</sup> Floor**

- Approval of prior committee meeting minutes
- Inquires filed:
  1. bedside bronchoscopy, administering minimal sedation, and inserting arterial lines – David Maxwell
  2. stoma care for tracheostomy site, including administering topical antibiotic ointments – Craig Gordon

HME Committee  
10:00 a.m. to 10:30 a.m.  
Room – 1616

#### **HME Committee – Respiratory Care Office, Room 1616**

- Approval of prior committee meeting minutes
- Inspection update
- HME licenses and certificates of registration issued
- HME Strategic Planning meeting update

Rules Committee  
10:30 a.m. to 11:30 a.m.  
Meeting Room – 31<sup>st</sup>

#### **Rules Committee – Board Room, 31<sup>st</sup> Floor**

- Approval of prior committee meeting minutes
- Draft rules:
  - OAC 4761:1-13-01 – Continuing education standards
  - OAC 4761-9-02 – General RCCE requirements and reporting mechanisms
  - Discussion of H.B. 98 requirements

**11:30 a.m. – 1:00 p.m.**

#### **Lunch**

**1:00 p.m.**  
**Agenda Item #1**

#### **Call Regular Meeting to Order – Marc Mays**

- a. Adoption of Proposed Meeting Agenda  
(Mailed in advance of meeting)
- b. Approval of previous meeting minutes – October 16, 2013

**Action Required**

1:00 p.m. – 1:15 p.m.  
Agenda Item #2

**Hearing pursuant to O.R.C. 119 and 119.032 on proposed administrative rules**

**Respiratory Care Licensing ORC 4761 rules proposed amendments:**

- OAC 4761-1-01 OAC 4761-1-01: Public hearings on adoption, amendment, or rescission of rules: methods of public notice.
- OAC 4761-3-01 Definition of terms.
- OAC 4761-4-01 Approval of educational programs.
- OAC 4761-4-02 Monitoring of Ohio respiratory care educational programs by the education committee of the Ohio respiratory care board.Summary:
- OAC 4761-10-01 Ethical and professional conduct.

**Respiratory Care Licensing ORC 4761 rules proposed as “no change”:**

- OAC 4761-1-02 Notice of board meeting.
- OAC 4761-2-03 Board records.
- OAC 4761-5-04 License application procedure.
- OAC 4761-5-07 Criminal background check.
- OAC 4761-7-01 Original license or permit and identification card.
- OAC 4761-8-01 Renewal of license or permits.
- OAC 4761-9-01 Definition of respiratory care continuing education.
- OAC 4761-9-05 Approved sources of RCCE.
- OAC 4761-11-15 Exchange of documents and witness lists.

**Home Medical Equipment Licensing ORC 4752 rules proposed amendments:**

- OAC 4761:1-5-01 Qualifications for licensure.
- OAC 4761:1-9-01 Standards of practice for license holders.
- OAC 4761:1-13-01 Continuing education standards.

**Home Medical Equipment Licensing ORC 4752 rules proposed as “no change”:**

- OAC 4761:1-1-02 Notice of board meetings.
- OAC 4761:1-2-03 Board records.
- OAC 4761:1-9-05 Personnel.
- OAC 4761:1-12-07 Exchange of documents and witness lists.

1:15 p.m. – 2:00 p.m.  
Agenda Item #3  
Action Required

**Officer and Staff Reports**

- a. President’s Report – Marc Mays  
- Executive Director Annual Performance Review
- b. Executive Director’s Report - Christopher H. Logsdon  
(Mailed in advance of meeting)
- c. HME Manager’s Report – Marcia Tatum  
(Mailed in advance of meeting)

2:00 p.m. – 2:30 p.m.  
Agenda Item #4

**Committee Reports**

- a. Scope of Practice Committee report – Andrea Yagodich
- b. HME Committee report – Joel Marx
- c. Rules Committee report – Steven Pavlak

**2:30 p.m. – 2:45 p.m.**

**Agenda Item #5**

Action Required

**Probable Review Committee (In Executive Session)**

- a. Open investigation status report
- b. Approval of Opportunity for Hearing Notices
- c. Approval of consent agreements
- d. Approval to closed investigations
- e. Probation compliance report

**2:45 p.m. – 3:15 p.m.**

**Agenda Item #6**

Action Required

**New Business**

- a. Application ratification for licenses and limited permits issued since the last meeting
- b. Approval of applications for home medical equipment facility licensure and registration. *(List mailed in advance of meeting)*
- c. Re-inspection recommendation - HME.11504
- d. Resolution to adopt order of surrender – True Health Chiropractic HME.11509
- e. Recognition of Saudi Commission for Health Specialties CME as approved RCCE Source
- f. Resolution to final file rules
- g. Records retention schedule approval
- h. 2014 Board meeting schedule

**3:15 p.m. – 3:30 p.m.**

**Agenda Item #7**

**Open Forum**

**3:30 p.m.**

**Agenda Item #8**

**For the Good of the Board**

**3:35 p.m.**

**Agenda Item #9**

**Adjournment**

**Additional Instructions:**

**Executive Director's Report** – The ED will review the following issues:

FY 2014/2015 Expenditures  
Revenue/License and Limited Permit statistics review  
Proposed legislative clean-up issues  
Legislation monitoring and advocacy activities  
Rule filing update

**HME Manager's Report** – The HME Manager will review the following issues:

Inspection reports and scheduling for FY 2014  
FY 2014 HME licensure and revenue statistics