



# Ohio Respiratory Care Board

77 South High Street, 16<sup>th</sup> Floor \* Columbus, Ohio 43215-6108 \* (614)752-9218 \* Fax (614)728-8691

## MEETING AGENDA

**December 16, 2009**

### Standing Committees

**9:00 a.m. – 11:00 a.m.**

### Regular Business Meeting

**11:00 a.m. – 5:00 p.m.**

### Administrative Hearings

**1:00 p.m.**

**Place:** The Vern Riffe Center for Government and the Arts  
77 South High Street, 31st Floor  
Columbus, Ohio 43215  
31<sup>st</sup> Floor, room East B

## AGENDA

### Standing Committees

9:00 a.m. – 11:00 a.m.

- **Education Committee** will meet at 9:00 a.m.
  - Approval of prior meeting minutes
  - 2009 CoARC report submission
  - Discussion on revisions to 2008 Education Report
  
- **Scope of Practice Committee** will meet at 10:00 a.m.
  - Approval of prior meeting minutes
  - Scope of Practice Inquiries
    - Administering influenza vaccines by nasal or IM injection routes
    - Administering Lexiscan for stress testing
    - Administering oxygen in LTCF by unlicensed personnel
  
- **Home Medical Equipment Committee** will meet at 10:00 a.m. (Board Office)
  - Approval of prior meeting minutes
  - Inspection Reports

**Regular Business (Regular business will recess at 1:00 p.m. for Administrative Hearings, then proceed afterwards)**

11:00 a.m. – 5:00 p.m.

**11:00 a.m. – 11:15 a.m.**  
Agenda Item #1

**CALL MEETING TO ORDER – Marc Mays**

1. Adoption of Proposed Meeting Agenda  
*(Mailed in advance of meeting)*

**Action Required**

2. Approval of Previous Meeting Minutes – October 16, 2009 *(Mailed in advance of meeting)*

**11:15 a.m. – 12:00 p.m.**  
Agenda Item #2

**Officer and Staff Reports**

1. President's Report – Marc Mays  
- Executive Director's Performance Review – In Executive Session

**Action Required**

2. Executive Director's Report - Christopher H. Logsdon  
*(Mailed in advance of meeting)*

3. HME Manger's Report – Marcia Tatum  
*(Mailed in advance of meeting)*

**12:00 p.m. – 1:00 p.m.**

**Recess for Lunch**

**1:00 p.m. – 2:30 p.m.**  
Agenda Item #3

**Administrative Hearings**

**Agenda Item #3A**

1. In the Matter of Jared Bryan (Case #2006ORCB040)  
*(Copy of Hearing Notice Mailed in advance of meeting)*

**Action Required**

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries

**Agenda Item #3B**

1. In the matter of Angela Nicole Smith (Case #2009ORCB066)  
*(Copy of Hearing Notice Mailed in advance of meeting)*

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries

**Agenda Item #3C**

1. In the matter of Accurate Medical Supply, Inc. (Case #2010HME002)  
*(Copy of Hearing Notice Mailed in advance of meeting)*

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries

**2:30 p.m. – 3:00 p.m.**  
Agenda Item #4

**Committee Reports**

1. Education Committee – E. Lucy Kester
2. Home Medical Equipment Committee – Joel Marx
3. Scope of Practice Committee – Robert Cohn, M.D.

Action Required

**3:00 p.m. – 3:30 p.m.**  
Agenda Item #5

**Probable Review Committee** (*In Executive Session*)

1. Open investigation status report
2. Approval of Opportunity for Hearing Notices
3. Approval of consent agreements
4. Approval to closed investigations
5. Probation compliance report

Action Required

**3:30 p.m. – 5:00 p.m.**  
Agenda Item #6

**New Business**

1. Application ratification for licenses and limited permits issued since the last meeting
2. Approval of applications for home medical equipment facility licensure and registration.  
*(List mailed in advance of meeting)*
3. Review and approval of disciplinary guidelines
4. Approval of ODJFS Memorandum of Understanding
5. Personal Service Agreement for Education Consultant Services
6. Approval of Winter Newsletter
7. Approval of draft HME forms.

Action Required

**5:00 p.m. – 5:10 p.m.**  
Agenda Item #7

**Open Forum**

**5:10 p.m. – 5:15 p.m.**  
Agenda Item #8

**For the Good of the Board**

- Expenditures
- Future agenda issues
- Meeting analysis
- Other issues

**5:15 p.m.**  
Agenda Item #9

**Adjournment**

**Additional Instructions:**

**Executive Director's Report** – The ED will review the following issues:

- FY 2010 2<sup>nd</sup> quarter fiscal Report
- FY 2010 Final Respiratory care licensure and revenue statistics
- Updated office policies
- Records retention schedules
- Legislative Update
- Personnel matters

**HME Coordinator's Report** – The HME Manager will review the following issues:

- Inspection reports and scheduling for FY 2010
- FY 2009 Final HME licensure and revenue statistics

